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| **HLTH1306 ASSESSMENT EXERCISE 3: WRITTEN ASSIGNMENT CHECKLIST** |

This checklist is designed to guide your written assignment preparation. We will also discuss the assignment in tutorials from week 3.

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| **Step** | **Details** | **Suggested completion date** | **Date completed** |
|  | Review assignment guidelines and rubric | Week 3 |  |
|  | Review literature searching lecture recording from 6th August | Week 3 |  |
|  | Complete week 3 core readings which are highly relevant to planning this assignment:* Aveyard, H. & Sharp, P. (2013). What is evidence-based practice? In *A Beginner's Guide to Evidence-Based Practice in Health and Social Care.*Berkshire, UK: Open University Press. Pages 4-20. (Available online through the library).
* McKendry, S. (2016). Taking a Critical Approach in Literature Reviews. In *Critical Thinking Skills for Healthcare.* Oxon, UK: Routledge. Pages 74-86. (The whole book is available for pdf download through the library).

As an extension you might also want to read:* Chapter 1 Why do a literature review in health and social care? in Aveyard, H. (2014). *Doing a Literature Review in Health and Social Care: A practical guide* (3rd ed). Berkshire, UK: Open University Press. (Available online through the library).
* Chapter 4 What are the different types of research and how do they help answer different questions in Aveyard, H. & Sharp, P. (2013). *A Beginner's Guide to Evidence-Based Practice in Health and Social Care.*Berkshire, UK: Open University Press. (Available online through the library).
 | Week 3 |  |
|  | Select question from question set. Write your selected question here: | Week 3-4 |  |
|  | Review the HLTH130/1306 Library support Libguide: <http://flinders.libguides.com/hlth1305> | End week 4 |  |
|  | Based on the question you have selected and what you have learnt from the week 3 lecture and readings and the Libguide, determine your concepts and key words and complete your logic grid and search summary (attachment 1). This must be attached to your final assignment for submission. | End week 4 |  |
|  | Start your literature search using Findit@Flinders and Google Scholar databases.  | Week 4-5 |  |
|  | As you collect articles summarise the findings of relevant articles in the literature summary table in attachment 2. You can use this summary table to guide the write-up of your thematic analysis and summary of findings. At this point you might be interested in the following book chapters:* Chapter 3 *Taking a critical approach to reading* in McKendry, S. (2016). *Critical Thinking Skills for Healthcare.* Oxon, UK: Routledge. (Available for pdf download through the library).
* Chapter 6 *How do I know if the evidence is convincing and useful?* in Aveyard, H. & Sharp, P. (2013). *A Beginner's Guide to Evidence-Based Practice in Health and Social Care.*Berkshire, UK: Open University Press. (Available online through the library).
 | Week 4-6 |  |
|  | Submit any questions you may have about the literature searching aspect of your assignment to the library-moderated discussion forum on the HLTH1306 FLO site (located under Assessment Exercise 3 Dropbox). | Available 6 August to 17 Sept |  |
|  | Now you have collated your research evidence and summarised it start writing your assignment draft. Seek help from tutor if you have specific questions about the format or content of the assignment. Seek help from the Student Learning Centre if you want assistance with writing skills, help with editing a draft and referencing skills. To assist you in analysing the articles you might find these chapters useful from Aveyard, H. (2014). *Doing a Literature Review in Health and Social Care: A practical guide* (3rd ed). Berkshire, UK: Open University Press. (Available online through the library):* *Chapter 5 How do I critically appraise the literature?*
* *Chapter 6 How do I analyse my findings?*
* *Chapter 7 How do I discuss my findings and make recommendations?*
 | Weeks 6-8 |  |
|  | If you haven’t previously completed the Academic Integrity Quiz please visit the ACINT001 site on FLO to complete the quiz (should be under your ‘Additional’ section on your FLO homepage. | Week 7 |  |
|  | Submit your final draft to the Turnitin draft checking dropbox on FLO. Allow 24 hours to generate a report and then address any problems before finalising your assignment for submission. | By 15 September |  |
|  | Complete last-minute adjustments and proofreading of your assignment and **submit finished assignment!** | By 8pm 17 September |  |

**ATTACHMENT 1 – LOGIC GRID AND SEARCH SUMMARY**

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| **Selected Literature Review Question:** |
| **Concept 1:** | **Concept 2:** | **Concept 3\*:** | **Concept 4:** |
| **Keywords:** | **Keywords:** | **Keywords:** | **Keywords** |
| **Findit@Flinders search strategy** |
| Keyword combinations used: |  |
| Limits applied (e.g. year, language, document): |  |
| Number of results: |  |
| Number of titles scanned: |  |
| Number of articles read: |  |
| Number of articles used: |  |
| **Google Scholar search strategy** |
| Keyword combinations used: |  |
| Limits applied (e.g. year, language, document): |  |
| Number of results: |  |
| Number of titles scanned: |  |
| Number of articles read: |  |
| Number of articles used: |  |
| **Description of other searching techniques used to find additional literature:** |

**\*Some questions will only have 2 main concept components. Refer to the Libguide sections “Defining your question” and “It is all about the keywords” for information on how to complete a logic grid for your question. The logic grid gives you the basis to complete your literature searching.**

**ATTACHMENT 2**

**LITERATURE SUMMARY TABLE**

As you review articles in your literature search you might record the details here to summarise the findings and see if patterns emerge in the evidence.

| Full reference | What is the research design (qualitative or quantitative)? What research method is used? (e.g. RCT, focus group) | Main findings  | Allocate a theme to the article’s findings to help with your thematic analysis | Relevance: High/Med/Low |
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